

**CLAIMS:**

What is claimed is:

1. A method for remotely storing data, comprising:
  - opening a first data item in an application on a  
5 first client device;
  - in response to an action from a user, storing at least a portion of the first data item in a predetermined storage location on the first client device; and
  - in response to a synchronization condition,  
10 automatically synchronizing contents of the predetermined location with a remote storage location.
2. The method of claim 1, further comprising:
  - adding a remote save button to an interface of the application.
- 15 3. The method of claim 2, wherein the action comprises selection of the remote save button.
4. The method of claim 1, wherein the predetermined storage location comprises a predetermined directory or folder.
- 20 5. The method of claim 1, further comprising:
  - loading a set of preferences for a user.
6. The method of claim 5, wherein the step of storing comprises storing the at least a portion of the first data item based on the set of preferences.

7. The method of claim 5, wherein the remote storage location is identified in the set of preferences.

8. The method of claim 5, wherein the set of preferences is one of a plurality of sets of preferences  
5 in a multi-user environment.

9. The method of claim 1, further comprising:  
identifying a selected portion of the first data item,

wherein the step of storing comprises creating a  
10 second data item comprising the selected portion, and  
storing the second data item in the predetermined storage location.

10. The method of claim 1, wherein the synchronization condition comprises selection of a synchronization  
15 button.

11. The method of claim 1, wherein the synchronization condition comprises expiration of predetermined time period.

12. The method of claim 1, wherein the remote storage  
20 location comprises a server device.

13. The method of 12, wherein the server device comprises one of a network file server and a Web server.

14. The method of claim 12, further comprising:  
requesting, at a second client device, access to the  
25 server device; and

in response to receiving permission from the server device, accessing, at the second client device, data items stored in the remote storage location.

15. The method of claim 14, wherein the step of  
5 requesting access to the server device comprises sending authentication information from the second client device to the server device.

16. The method of claim 15, wherein the authentication information comprises a username and a password.

10 17. An apparatus for remotely storing data, comprising:  
means for opening a first data item in an application on a first client device;  
means for storing at least a portion of the first data item in a predetermined storage location on the  
15 first client device in response to an action from a user; and  
means for automatically synchronizing contents of the predetermined location with a remote storage location in response to a synchronization condition.

20 18. The apparatus of claim 17, wherein the remote storage location comprises a server device.

19. The apparatus of claim 18, further comprising:  
means for requesting, at a second client device, access to the server device; and  
25 means for accessing, at the second client device, data items stored in the remote storage location in response to receiving permission from the server device.

20. A computer program product, in a computer readable medium, for remotely storing data, comprising:

instructions for opening a first data item in an application on a first client device;

5       instructions for storing at least a portion of the first data item in a predetermined storage location on the first client device in response to an action from a user; and

10      instructions for automatically synchronizing contents of the predetermined location with a remote storage location in response to a synchronization condition.